

FY2021 Legislative Council

3/6/2020

	Leg. Council/Leg. IT combined			Leg. Council/Leg. IT separate			
	FY18 Actual	FY19 Budgeted	FY19 Actual	FY20 Budgeted	FY20 Estimated	FY21 Budgeted	
Full-Time Positions					27	27	
Part-Time/Session Positions					23	25	
SOURCES OF FUNDS							
General fund appropriation	4,678,911	4,891,787	4,891,787	3,772,167	3,772,167	4,040,210	7.1%
Pay Act	104,000		95,000		88,850		
Salary Adjustment Distribution			105,000				
Internal Service Fund reduction	(2,094)						
TOTAL SOURCES	4,780,817	4,891,787	5,091,787	3,772,167	3,861,017	4,040,210	4.6%
USES OF FUNDS							
Personal Services							
Full-Time Staff Salaries	2,235,793	2,380,164	2,460,321	2,086,044	2,210,695	2,225,694	
Session Staff Salaries	396,659	435,320	408,115	442,148	388,438	450,240	
Overtime	8,320	-	8,057	-	8,000	-	
FICA/Medicare	191,017	194,408	208,700	193,407	198,834	204,709	
Health insurance	522,092	570,749	535,863	470,320	470,320	473,447	
Retirement	314,501	319,450	351,051	290,406	325,319	331,908	
Dental	27,001	30,133	28,812	26,094	26,094	26,550	
Life insurance	7,478	7,412	8,573	8,803	9,329	9,392	
Disability	4,895	5,094	5,059	4,798	5,085	5,119	
Employee assistance program	897	934	952	993	993	1,058	
Worker's Compensation	3,745	5,000	2,024	4,350	4,350	4,358	
Unemployment Compensation	19,234	40,000	29,940	38,400	38,400	38,500	
Catamount Health	5,784	5,000	6,301	4,350	4,350	4,500	
Other personal services	9,653	5,000	15,000	4,350	4,350	2,500	
Subtotal Personal Services	3,747,067	3,998,664	4,068,767	3,574,463	3,694,557	3,777,975	
Operating Expenses							
Fee for space	191,737	199,188	199,118	168,949	168,949	197,226	
VISION	33,264	30,033	30,033	28,092	28,092	26,744	
Single Audit allocation	3,481	3,841	3,362	3,841	3,841	4,003	
Insurances	-	7,995	7,923	6,183	6,183	12,383	
Advertising	2,847	1,000	3,206	1,000	1,000	1,000	
Licensing	4,610	5,800	1,149	5,800	5,800	5,800	
Books & Subscriptions	478	500	5,455	500	500	300	
Office Supplies	563	1,000	454	2,500	2,500	2,000	
Office Equipment	3,432	1,000	2,913	2,500	2,500	2,000	
In-State Travel	1,798	-	852	5,000	-	-	
Out-of-State Travel	4,864	10,000	3,900	10,000	10,000	10,000	
IT expenses	562,212	620,570	695,390	-	-	-	
Other payments, adjustments	1,373	12,196	117	500	500	500	
Subtotal Operating Expenses	810,659	893,123	953,871	234,865	229,865	261,956	
TOTAL USES	4,557,726	4,891,787	5,022,638	3,809,328	3,924,422	4,039,931	
OPERATING BALANCE	223,091	-	69,149	(37,161)	(63,405)	279	
ONE-TIME ACTIVITIES							
Carry forward	285,315	113,000	326,406	228,165	228,165	114,760	
Carry forward reversion	(150,000)	(113,000)	(113,000)	(50,000)	(50,000)		
Rescission	(32,000)						
OTHER							
OTHER							
NET BALANCE	326,406	-	282,555	141,004	114,760	115,039	

FY2021 Legislative Information Technology

3/6/2020

	Leg. Council/Leg. IT combined			Leg. Council/Leg. IT separate			
	FY18 Actual	FY19 Budgeted	FY19 Actual	FY20 Budgeted	FY20 Estimated	FY21 Budgeted	
<i>Full-Time Positions</i>					7	7	
<i>Part-Time/Session Positions</i>					1	1	
SOURCES OF FUNDS							
General fund appropriation	4,678,911	4,891,787	4,891,787	1,412,146	1,412,146	1,463,731	3.7%
Pay Act	104,000		95,000		23,150		
Salary Adjustment Distribution			105,000				
Internal Service Fund reduction	(2,094)						
TOTAL SOURCES	4,780,817	4,891,787	5,091,787	1,412,146	1,435,296	1,463,731	2.0%
USES OF FUNDS							
Personal Services							
Full-Time Staff Salaries	2,111,084	2,256,488	2,297,703	470,003	491,388	532,896	
Part-Time Staff Salaries	124,709	123,676	162,617	-	-	-	
Session Staff Salaries	396,659	435,320	408,115	14,400	14,400	17,280	
Overtime	8,320	-	8,057	-	-	-	
FICA/Medicare	191,017	194,408	208,700	37,057	38,693	42,088	
Health insurance	522,092	570,749	535,863	104,617	104,617	120,014	
Retirement	314,501	319,450	351,051	70,074	84,350	94,173	
Dental	27,001	30,133	28,812	5,255	5,255	6,001	
Life insurance	7,478	7,412	8,573	1,895	2,074	2,249	
Disability	4,895	5,094	5,059	1,033	1,130	1,226	
Employee assistance program	897	934	952	993	993	1,058	
Worker's Compensation	3,745	5,000	2,024	650	650	1,000	
Unemployment Compensation	19,234	40,000	29,940	1,600	1,600	1,500	
Catamount Health	5,784	5,000	6,301	650	650	500	
Other personal services	9,653	5,000	15,000	650	650	2,500	
Subtotal Personal Services	3,747,067	3,998,664	4,068,767	708,877	746,450	822,485	
Operating Expenses							
Fee for space	191,737	199,188	199,118	25,000	25,000	-	
VISION	33,264	30,033	30,033	4,198	4,198	3,996	
Single Audit allocation	3,481	3,841	3,362	-	-	-	
Insurances	-	7,995	7,923	924	924	2,000	
Advertising	2,847	1,000	3,206	-	-	250	
Licensing	4,610	5,800	1,149	-	-	-	
Books & Subscriptions	478	500	5,455	-	-	200	
Office Supplies	563	1,000	454	-	-	500	
Office Equipment	3,432	1,000	2,913	-	-	500	
In-State Travel	1,798	-	852	-	-	-	
Out-of-State Travel	4,864	10,000	3,900	-	-	10,000	
ADS Internet				87,217	87,217	95,073	
ADS Telephone				54,000	54,000	54,000	
Telecommunications				9,750	9,750	9,000	
IT Contracts and Services				171,428	171,428	158,324	
Hardware				147,000	147,000	90,262	
Software Licenses				129,740	123,124	127,375	
IT & Data Processing Supplies				25,000	20,000	30,738	
Training				20,000	10,000	10,000	
Repair & Maintenance	562,212	620,570	695,390	31,180	31,180	53,427	
Other payments, adjustments	1,373	12,196	117	-	-	-	
Subtotal Operating Expenses	810,659	893,123	953,871	705,437	683,821	645,645	
TOTAL USES	4,557,726	4,891,787	5,022,638	1,414,314	1,430,271	1,468,130	
OPERATING BALANCE	223,091	-	69,149	(2,168)	5,025	(4,399)	
ONE-TIME ACTIVITIES							
Carry forward	285,315	113,000	326,406	54,390	54,390	59,415	
Carry forward reversion	(150,000)	(113,000)	(113,000)				
Rescission	(32,000)						
Contracts and Supplies						(10,000)	
OTHER							
NET BALANCE	326,406	-	282,555	52,222	59,415	45,016	

FY2021 Sergeant-at-Arms Program Budget

PROGRAMS

	FY18	FY19	FY20 Est.	FY21 Req.
Security	427,475	508,688	559,861	683,021
Capitol Police	58%	62%	62%	67%
Part-Time Officers				
Equipment				
Pages, Interns, Volunteer Mgmt.	122,621	122,079	135,769	133,837
Processing	17%	15%	15%	13%
Training				
Mail and Building Services	33,589	33,278	36,507	37,390
State Mail	5%	4%	4%	4%
Legislative Services				
Room Setup & Scheduling				
Tours and Education	78,494	83,194	88,191	87,644
Tours	11%	10%	10%	9%
Greetings				
Legislative Process				
School Tours				
Administration	70,385	74,774	77,907	81,569
Budget	10%	9%	9%	8%
Accounts Payable				
Other Business				
	732,564	822,013	898,235	1,023,461

NARRATIVE & KEY CHANGES

FY20 Appropriation \$870,204 GF

FY21 Request \$1,023,461 GF

Percentage Change in Budget Request
 *Funding increase of \$153,257 (17.6%)
 *After FY20 adjustments the increase is \$120,257 (13.3%)

Budget Ups/Downs (from FY20)
 *Increase- Request for one additional full-time capitol police officer (approx. \$83k)
 *Increase- Request for funding to lease body cameras (approx. \$21k)
 *Increase- VTAlert for Statehouse (\$5k)
 *Increase- Sheriffs and overtime - These costs continue to rise due to public interest in Statehouse hearings/topics and due to the need to provide overtime to session staff (\$7k)

General Note
 *The \$20,000 security reserve fund has been fully depleted. The Sgt. at Arms will utilize carry-forward balances to address unforeseen security expenditures in FY20-21 and will incorporate additional overtime/sheriffs funding into the FY22 budget request.

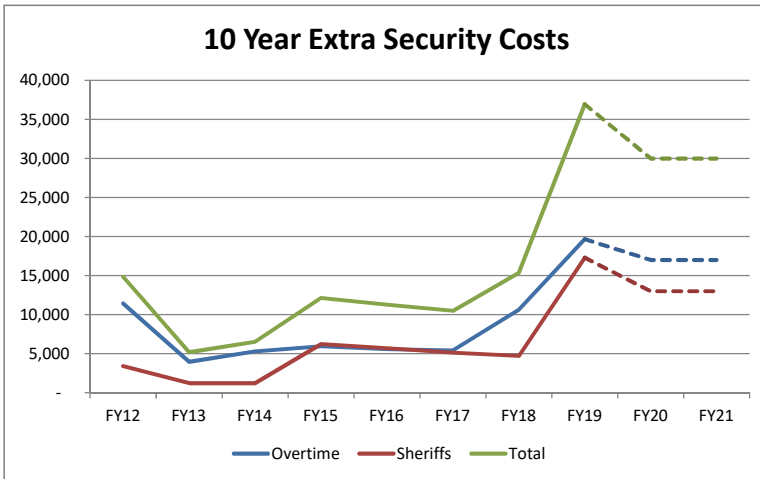
Performance metrics

	FY18	FY19	FY20 est.	FY21 req.
Extra Security costs (sheriffs/overtime)	15,358	36,966	30,000	30,000

Performance Survey

(1=Low Satisfaction, 5=High Satisfaction)

	2016
Overall	4.9
Capitol Police	4.6
Doorkeepers	4.8
Legislative Page program	4.7
Intern Policy	3.8
Physical Mail Delivery system	4.3
Room Reservation System	4.4
Tours Program	4.7



FY2021 Sergeant at Arms Budget

March 6, 2020

	FY18 Actual	FY19 Budgeted	FY19 Actual	FY20 Budgeted	FY20 Estimated	FY21 Request	
Full-Time Positions	6	7	7	7	7	8	
Part-Time/Session Positions	18	18	18	18	18	18	
SOURCES OF FUNDS							
General fund appropriation ¹	741,345	805,828	805,828	863,204	870,204	1,023,461	17.6%
Pay Act	24,000		25,000		33,000		
Salary Adjustment Distribution			15,000				
Internal Service fund reductions	(2,017)						
TOTAL SOURCES	763,328	805,828	845,828	863,204	903,204	1,023,461	13.3%
USES OF FUNDS							
Personal Services							
Salaries	351,198	353,270	409,650	426,302	440,255	444,080	
Additional Officer (salary/benefits)		80,000			-	83,000	
Overtime	8,727	3,200	9,861	7,000	10,000	10,000	
Temporary employees (includes pages)	114,582	114,724	119,625	126,742	137,993	136,994	
FICA/Medicare	35,797	36,819	41,000	44,091	45,253	45,470	
Health insurance	68,964	80,223	70,892	80,223	70,892	72,664	
Retirement	62,304	61,716	77,145	81,632	92,479	93,257	
Dental	4,496	4,873	5,572	6,340	6,462	6,624	
Life insurance	1,317	1,258	1,390	1,841	1,858	1,874	
Disability	566	813	826	1,003	1,013	1,021	
Employee assistance program	176	180	211	210	210	222	
Workers' Comp and Catamount	5,040	3,849	4,277	3,849	3,849	6,991	
Sheriffs ²	4,720	3,200	13,852	6,000	10,000	10,000	
Subtotal Personal Services	657,888	744,126	754,301	785,233	820,264	912,197	
Operating Expenses							
Fee for space	7,572	7,863	7,863	7,659	7,659	7,724	
Uniforms	4,396	6,000	6,446	6,000	6,000	6,500	
Dues & other miscellaneous	1,918	1,400	1,715	1,800	1,800	2,000	
Communications	15,135	15,500	15,102	16,000	16,000	21,000	
Office Supplies and Equipment	4,943	3,500	5,815	4,000	4,000	4,500	
Other Insurances	1,026	1,256	1,203	1,239	1,239	2,763	
Legislative page expenses	12,655	15,000	12,350	15,000	15,000	15,000	
Travel and Training	2,162	7,500	8,972	8,000	8,000	8,500	
Accounting (audit, Vision)	18,550	6,093	6,120	6,273	6,273	7,277	
Body Cameras - annual lease						21,000	
Security/Safety equipment	6,320	5,000	2,127	12,000	12,000	15,000	
Subtotal Operating Expenses	74,676	69,112	67,713	77,971	77,971	111,264	
TOTAL USES	732,564	813,238	822,013	863,204	898,235	1,023,461	
OPERATING BALANCE	30,764	(7,410)	23,815	-	4,969	-	
ONE-TIME USES							
Previous Year Balance Forward	40,925	47,689	47,689	10,508	52,223	34,792	
Carryforward Reversion	(19,000)						
Rescission	(5,000)						
Transfer from Legislature							
Transfer from Leg. Council							
Unemployment Expense			(3,587)				
Defibrillators							
Security Equipment			(15,694)		(10,000)		
New Legislative Page jackets					(2,400)		
New officer training/outfit/equipment						(15,000)	
Security Reserve					(10,000)	(10,000)	
NET BALANCE	47,689	40,279	52,223	10,508	34,792	9,792	

FY2021 Joint Fiscal Office Program Budget

PROGRAMS

	FY18	FY19	FY20 est.	FY21 Req.
Budget Drafting Support	346,133	402,408	418,132	461,344
Committee support	20%	21%	21%	21%
JFOBud system				
Revenue & Finance Support	455,621	487,221	477,930	496,600
Committee support	27%	25%	24%	23%
Revenue forecasting				
Transportation	87,933	97,986	76,626	98,697
Committee support	5%	5%	4%	5%
Major Area Fiscal Support	493,833	638,512	733,409	723,163
Capital	29%	33%	36%	34%
Education				
Health care				
State IT				
Other areas/Fiscal notes				
Website & Publications	77,829	83,182	93,914	89,263
Website	5%	4%	5%	4%
Fiscal facts & fiscal focus				
JFC/JFO Operations	250,440	209,183	228,846	289,458
JFC staffing	15%	11%	11%	13%
Grants processing				
Office management				
IT development & support				
Legislative branch budgets				
	1,711,790	1,918,492	2,028,857	2,158,526

NARRATIVE & KEY CHANGES

FY20 Appropriation: \$2,023,053 GF.

FY20 Adjustments: Pay Act allocation of \$48,000
Total FY20 = \$2,071,053

FY21 Budgeted: \$2,158,526 GF (Gov. Recommend)

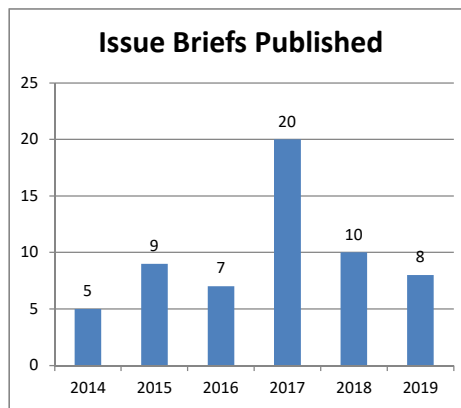
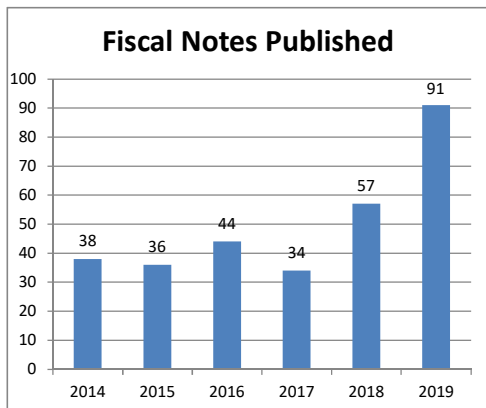
Percentage Change in Budget Request
*Base-to-base increase of \$135,473 (6.7%)
*After FY20 adjustments the increase is \$87,473 (4.2%)

Budget Ups/Downs (from FY20 base)
*Annualized pay act changes and retirement rate increase and ISF increases (+\$60k)
*One temporary position will be replaced by a full-time position with benefits (Budget Drafter/Senate Appropriations Committee Assistant) (+\$65k)
*Two positions increased from 0.8FTE to 1.0 FTE in FY20 (+\$30k)
*Annual website maintenance built into FY21 base budget (+\$15k)
*New contract for Legislative Economist (+\$10k)
*A new Fiscal Analyst will be hired to cover Transportation (-\$50k)

PERFORMANCE MEASURES

Performance Survey Responses (1=Unsatisfactory 5=Excellent)

	2002	2004	2006	2008	2010	2012	2014	2016	2018
Overall	4.6	4.6	4.6	4.8	4.6	4.7	4.7	4.7	4.7
Quality of technical support	4.6	4.7	4.5	4.8	4.7	4.7	4.7	4.6	4.6
Clarity of oral/written presentations	4.3	4.4	4.4	4.6	4.5	4.6	4.5	4.5	4.5
Knowledge of subject matter	4.6	4.7	4.6	4.9	4.7	4.7	4.7	4.8	4.6
Timeliness of response to questions	4.3	4.4	4.4	4.5	4.3	4.6	4.4	4.6	4.5
House vs. Senate impartiality	4.9	4.9	4.9	5.0	4.9	4.9	5.0	4.9	5.0
Non-partisanship between parties	4.9	4.8	4.8	4.9	4.7	4.6	5.0	4.8	5.0
Number of Responses	71	62	65	63	80	87	70	88	66
Response Rate	39%	34%	36%	35%	44%	48%	39%	49%	37%



Items outside of JFO operating budget

JFO FY20 Contract Projects/Studies	Funding	JFO FY21 Contract Projects/Studies	Funding
State IT project Oversight (FY20-FY21)	\$250,000	State IT project Oversight (FY20-FY21)	\$250,000
Tax Structure Commission (FY19-FY21)	\$500,000	Tax Structure Commission (FY19-FY21)	\$500,000
Child Welfare Study - FY19 BAA	\$250,000	Child Welfare Study (FY20-FY21)	\$250,000
Detention Population Study - FY19 BAA	\$25,000		

FY2021 Joint Fiscal Office Budget

3/6/2020

	FY18 Actual	FY19 Budgeted	FY19 Actual	FY20 Budgeted	FY20 Estimated	FY21 Budgeted	
Full-time positions	13	13	13	13	13	14	
Part-time/Session positions	1	2	2	2	3	1	
SOURCES OF FUNDS							
General fund appropriation	1,757,736	1,855,926	1,855,926	2,023,053	2,023,053	2,158,526	6.7%
Pay Act	45,000		65,000		48,000		
Salary Adjustment Distribution			50,000				
Internal Service Fund reduction	(789)						
TOTAL SOURCES	1,801,947	1,855,926	1,970,926	2,023,053	2,071,053	2,158,526	4.2%
USES OF FUNDS							
Personal Services							
Full-Time Emp - Salaries	976,581	1,037,691	1,122,921	1,158,080	1,138,595	1,250,466	
Part-Time Emp - Salary/FICA	39,479	60,957	69,391	71,718	124,891	45,015	
FICA/Medicare	71,677	79,383	82,909	88,593	87,103	95,635	
Health insurance	146,095	162,559	168,890	173,113	155,578	188,779	
Retirement	120,193	131,452	140,940	150,742	149,441	166,416	
Dental	7,782	10,556	9,338	9,052	8,621	10,489	
Life insurance	3,157	4,379	3,695	4,887	4,805	5,276	
Disability	2,118	2,387	2,552	2,664	2,619	2,875	
Employee assistance program	351	390	395	390	390	444	
WC and Catamount	991	1,369	1,011	2,040	2,040	4,432	
Contract - Kavet	171,407	152,000	139,036	160,000	165,000	170,000	
Contract - Policy Integrity	1,661	10,000	-	-	-	-	
Contract - Brighton	44,874	20,000	7,616	20,000	10,000	15,000	
Contract - JFOBud/Vantage Interface	1,080	6,000	1,761	5,000	5,000	5,000	
Contract - Results First related	11,000	5,000	-	-	-	-	
Other personal services	4,043	12,500	11,531	12,500	15,000	12,500	
Subtotal Personal Services	1,602,486	1,696,623	1,761,986	1,858,779	1,869,083	1,972,327	
Operating Expenses							
Hardware & Software	239	45,000	34,109	42,000	42,000	55,000	
Office Supplies and Equipment	2,651	3,000	9,580	4,000	4,000	4,000	
Fee for space	47,859	49,701	50,031	48,411	48,411	51,650	
Advertising	1,038	2,000	820	2,000	2,000	2,000	
Printing & copying	1,274	1,500	1,135	1,500	1,500	1,500	
Dues & subscriptions	19,201	16,000	18,706	22,000	22,000	23,000	
Registrations	5,315	4,000	5,011	4,500	5,000	5,000	
Insurances	2,387	2,764	2,647	3,321	3,321	7,297	
In state travel expenses	1,233	2,500	866	2,000	2,000	2,000	
Out of state travel expenses & training	14,116	16,000	17,907	17,000	12,000	17,000	
Accounting (audit/VISION)	11,598	11,838	11,782	12,042	12,042	14,293	
Other payments, adjustments	2,393	5,000	3,914	5,500	5,500	5,500	
Subtotal Operating Expenses	109,304	159,303	156,506	164,274	159,774	188,240	
TOTAL USES	1,711,790	1,855,926	1,918,492	2,023,053	2,028,857	2,160,567	
OPERATING BALANCE	90,157	0	52,434	-	42,196	(2,041)	
ONE-TIME ACTIVITIES							
Carry forward	158,831	101,567	194,199	73,795	140,042	65,030	
Carry forward reversion		(30,000)	(30,000)	(30,000)	(30,000)		
Rescission	(12,000)						
Chainbridge		(10,000)					
Transfer from Legislature (minimum wage)	30,000						
Blue House Group (JFO website)	(12,980)	(45,000)	(62,880)	(15,000)	(15,000)		
Budget system back-up		(5,000)	(3,711)	(5,000)	(5,000)		
Decarbonization report review			(10,000)				
NCSL Eastern States Conference					(10,000)		
FY19 invoices					(17,209)		
Hiring Reserve						(15,000)	
Becky Replacement					(40,000)		
Brighton replacement	(59,809)	(10,000)					
NET BALANCE	194,199	1,567	140,042	23,795	65,030	47,989	

FY2021 Legislature Program Budget

PROGRAMS

	FY18	FY19	FY20 Est.	FY21 Req.
Legislature	1,350,131	1,400,884	1,537,622	1,753,697
Other Personal Services	18%	18%	19%	21%
Operating Expenses				
Internal Service Expenses				
House of Representatives	4,300,591	4,223,743	4,256,473	4,301,879
Member Salaries	56%	56%	54%	53%
Member Per Diems				
Senate	893,881	892,495	899,412	909,006
Member Salaries	12%	12%	11%	11%
Member Per Diems				
Leadership Assistants	174,984	185,942	232,839	217,091
Interns	2%	2%	3%	3%
House Clerk	488,912	488,527	528,426	541,672
	6%	6%	7%	7%
Senate Secretary	404,372	417,622	437,571	440,137
	5%	5%	6%	5%
	<u>7,612,870</u>	<u>7,609,214</u>	<u>7,892,343</u>	<u>8,163,482</u>

NARRATIVE & KEY CHANGES

FY20 Appropriation \$8,119,372 GF

FY21 Budget Request \$8,163,482 GF (Gov. Rec.)

Percentage Change in Budget Request

* Funding increase of \$44,110 (0.5%) (Gov.)

* Excluding FY20 adjustments, funding decrease of \$69,890 (-0.8%)(Gov.)

Budget Ups/Downs

* Increase- Annualized pay act and NCSL-driven adjustments from FY20.

* Ongoing - Approximately \$215k reserved for new Legislative Branch HR position as well as other positions/adjustments deemed necessary by the General Assembly.

Reversion to General Fund

* \$250,000 of FY2020 estimated carry-forward is reserved for a one-time reversion to the General Fund.

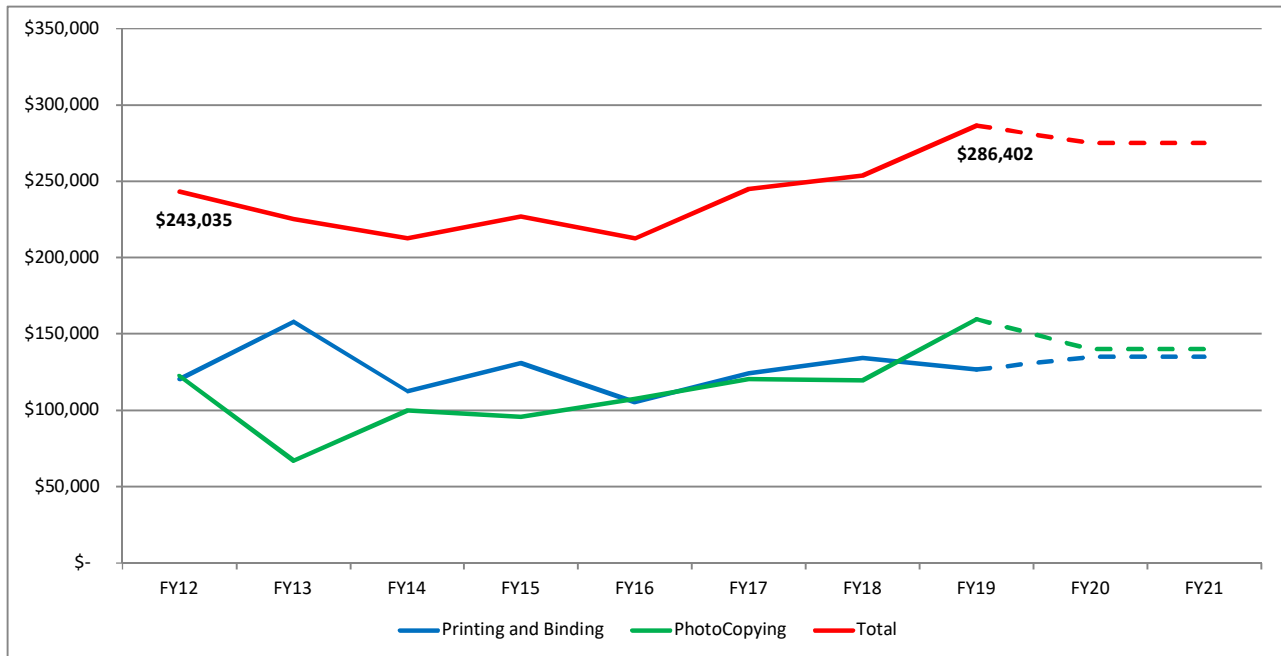
Carryforward

* Estimated carry-forward funding from FY20 will be used for redistricting software, new legislator orientation and for a legislative branch reorganization reserve. (approx. \$127k)

Performance metrics

Legislative Printing and Copying Costs

(10 year snapshot)



FY2021 Legislative Budget

3/6/2020

	FY18 Actual	FY19 Budgeted	FY19 Actual	FY20 Budgeted	FY20 Estimated	FY21 Request	
<i>Session Length (weeks)</i>	23	18	19	18	18	18	
<i>Full-time positions</i>	7	7	7	9	7	9	
<i>Part-time/Session positions</i>	9	9	9	9	9	9	
SOURCES OF FUNDS							
General fund appropriation	7,581,882	7,900,916	7,730,916	8,119,372	8,119,372	8,163,482	0.5%
Pay Act	93,000		55,000		114,000		
Internal Service Fund reduction	(8,492)						
TOTAL SOURCES	7,666,390	7,900,916	7,785,916	8,119,372	8,233,372	8,163,482	-0.8%
USES OF FUNDS							
Personal Services							
Member session salaries	2,368,893	2,400,557	2,500,182	2,406,058	2,435,350	2,435,350	
Special session salaries	125,276		55,348				
Member interim meetings salaries	71,933	90,000	91,148	100,000	100,000	100,000	
Member FICA	260,664	250,056	266,855	250,606	253,535	253,535	
Leg staff salaries	693,872	746,012	728,832	812,053	792,242	806,794	
Leg staff benefits (incl. UI, WC)	335,676	343,952	320,765	369,523	362,084	394,796	
NCSL study-related costs		200,000		250,000	75,000	213,257	
Contract services/consultants	1,235	40,000	4,959	30,000	30,000	30,000	
Interns (in Leg. Staff)	7,745	20,000	3,872	15,000	15,000	15,000	
Subtotal Personal Services	3,865,292	4,090,578	3,971,961	4,233,240	4,063,211	4,248,732	
Operating Expenses							
Equipment, repairs & maintenance	(15,913)	40,000	10,607	30,000	30,000	30,000	
Fee for space charge	518,903	538,130	539,090	536,635	536,635	542,384	
Organization dues	266,428	265,000	266,083	275,000	275,000	280,000	
Communications	6,612	6,500	5,568	7,000	7,000	7,000	
Advertising	2,200	5,000	-	5,000	5,000	5,000	
Printing and binding	134,074	135,000	126,794	135,000	135,000	135,000	
Copying	119,711	115,000	159,608	120,000	140,000	140,000	
Postage and mailing	2,314	6,500	2,913	4,500	4,500	4,000	
Other insurance	6,827	7,915	7,640	5,981	5,981	12,905	
Registrations for meetings	21,438	20,000	14,513	25,000	25,000	20,000	
Member session expenses (in-state)	2,159,048	2,245,000	2,125,521	2,322,000	2,242,000	2,322,000	
Member interim expenses (in state)	54,901	70,000	44,284	80,000	80,000	60,000	
Special session expenses	152,128						
Leg staff in-state expenses	30,583	32,000	31,455	34,000	34,000	34,000	
Members out-state travel (conferences)	33,507	35,000	25,230	45,000	45,000	40,000	
Leg staff out-state travel (conferences)	11,778	11,000	10,856	12,000	12,000	12,000	
Non-employee expenses	12,826	19,000	10,249	15,000	15,000	15,000	
Office supplies, books, other payments	62,841	75,000	73,531	75,000	78,000	80,000	
Administrative (audit, Vision, ADS)	167,372	159,293	157,018	159,016	159,016	175,461	
New member orientation	-	25,000	26,293	-	-	-	
Subtotal Operating Expenses	3,747,578	3,810,338	3,637,252	3,886,132	3,829,132	3,914,750	
TOTAL USES	7,612,870	7,900,916	7,609,214	8,119,372	7,892,343	8,163,482	
OPERATING BALANCE	53,520	-	176,702	-	341,029	-	
ONE-TIME ACTIVITIES							
Carry forward	658,273	243,793	243,793	427,788	630,495	681,524	
Carry forward reversion	(385,000)	(175,000)	(175,000)	(175,000)	(200,000)	(250,000)	
FY18 Reversion Reversal			385,000				
Rescission	(53,000)						
Transfer to JFO (<i>min. wage work</i>)	(30,000)						
Legislative Branch Reorganization reserve					(50,000)	(50,000)	
EV charging station x 2					(40,000)		
Redistricting Expense (software)						(50,000)	
New Member Orientation						(27,000)	
NET BALANCE	243,793	68,793	630,495	252,788	681,524	304,524	